



Job Application

NOTICE: Stellar J is an Equal Opportunity Employer. Please complete this entire application form to be considered for employment. Fields with a red border are mandatory.

Specific Position Applied for: _____ Today's Date: _____

Full Name

Complete Mailing Address

E-mail Address _____

Telephone Number(s): _____ Social Security Number: _____

How did you hear about us? Walk-in / Referred by: _____ Other: _____

Why are you interested in this particular job?

What skills and training qualify you for this position?

What portions of your work experience qualify you for this job?

EMPLOYMENT HISTORY

This section must be completed entirely. List all work experience, paid, or unpaid, beginning with your current or most recent job. Include military experience as well as volunteer jobs that you wish to have considered as part of your qualifications for the position you are seeking. Describe each job separately, emphasizing your specific tasks and any supervisory, technical or other responsibilities. Explain all breaks in continuous employment. If more space is needed, additional paper may be added. You may attach a resume at the bottom of this form.

PRESENT OR LAST POSITION

Employer

From (Month/Year)

Address

To (Month/Year)

Your Title Supervisor's Name & Telephone No.

Full Time Part Time

Duties/Responsibilities (be specific)

Hrs./Week (if varied, indicate average)
Paid _____ Unpaid _____

Per Hour

Per Month

Per Year

Reason for leaving or for considering a change

Last Yearly Salary

May we contact this employer?
 Yes No

Employer

From (Month/Year)

Address

To (Month/Year)

Your Title Supervisor's Name & Telephone No.

Full Time Part Time

Duties/Responsibilities (be specific)

Hrs./Week (if varied, indicate average)
Paid _____ Unpaid _____

Per Hour

Per Month

Per Year

Reason for leaving or for considering a change

Last Yearly Salary

May we contact this employer?
 Yes No

EDUCATION

Check highest completed level completed in school: 6 7 8 9 10 11 12

College: 1 2 3 4

Graduate: 1 2 3 4

School	Name & Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Under Graduate College				
Graduate Professional				
Vocational or Other Training				

ADDITIONAL INFORMATION

Professional Memberships and Affiliations _____

Professional and Trade Licenses _____

Have you ever been employed by SJC before? _____

If so, when and in what job? _____

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SENDING THIS APPLICATION

Stellar J is an equal opportunity employer and does not discriminate on the basis of gender, age, race and color, religion, marital status, national origin, disability or veteran status. (_____ initial here)

Interviews are given on a competitive basis, using job-related factors, after a written application has been reviewed. Because of the large number of applicants received, not everyone who applies for a vacant position will be interviewed. (_____ initial here)

I understand that, if selected, I will be required to provide proof of my identity and my legal right to work in the United States prior to actual employment with Stellar J. (_____ initial here)

I consent to drug testing and/or pre-employment physical exam performed by a doctor of Stellar J's choice. (_____ initial here)

I certify that I have answered truthfully and have not knowingly withheld any information relative to my application. I understand that misrepresentation or material omission on this application will result in my being eliminated from further consideration. I further understand that, if accepted for employment, any misrepresentation or material omission which becomes known Stellar J, will result in immediate termination of my employment, (_____ initial here)

I authorize all previous employers and supervisors, including all persons with, and for whom I have worked, to give Stellar Js representatives any and all information regarding me and my previous employment. I release Stellar J, and all previous employers and supervisors from liability for any damages that may result from furnishing information to Stellar J. (_____ initial here)

I understand, that if hired, it is my sole responsibility to make arrangements for transportation to and from work. I also understand that Stellar J has many different job site locations and that I may be transferred to or from any of these job sites without notice and if said transfer occurs, I am still responsible for my own transportation to and from work. (_____ initial here)

In consideration of my employment, I agree to conform to the instructions, rules and policies of Stellar J. My employment and compensation can be terminated at any time, with or without cause and with or without notice, at the option of either the company or myself. (_____ initial here)

By clicking on Agree, I have read and understood this application.

I Agree

I Disagree

Signed

Date